

THE ROAD AHEAD

TDOT Weekly News

Important Announcements

Week of March 28 - April 1

- **End of Pay Period.** The last day of timesheet entry for employees and timekeepers is Friday, April 1st and the last day of timesheet entry for supervisors is Monday, April 4th.
- **Women's History Month.** Join TDOT Civil Rights in celebrating Women's History Month. Click [here](#) to read employee spotlights recognizing women at TDOT.
- **TDOT's GTE Program.** We are currently accepting applications for New Graduate Transportation Engineer Program (formerly Graduate Transportation Associate Program)! This program allows entry-level civil engineers to get hands-on experience in areas of Construction, Roadway Design, and Traffic all within the first year. Feel free to share the [website](#) and [application](#) with your network! Applications will close on Wednesday, March 30th.
- **Sick Leave Bank.** Employees who would like to cancel their SLB membership should send a statement to the SLB Board of Trustees requesting their membership be canceled by June 30, 2022. The statement of cancellation can be sent to via fax at (615) 532-3209 or email at SLB.Sickbank@tn.gov.
- **Safety Monday.** Snakes. Just the word can make some people squirm. The bad news is Tennessee has many varieties. The good news is very few of those varieties are venomous. Join TDOT Safety's Dawn Johnson and J. P. Jonathan Payne for the low down on snakes. If you are one of those people that doesn't even like to see them, you might want to just listen to this one.
- **Weekly Wellness.** Want to learn about managing stress? On Wednesday, April 6th Optum will be presenting "How to Better Manage Stress". Participants will learn to identify the stressors in their lives and understand the impacts. See the Upcoming Events section below to register!

State Holidays – state offices closed

- Friday, April 15 – Good Friday
- Monday, May 30 – Memorial Day

Upcoming Events

- Tuesday, March 29 | 10:00am CT – Your Tech Office Hours (Whiteboard: New Features) hosted by [TDOT Technology Training](#)
- Wednesday March 30 | 1:00pm CT – MS Teams Envisioning Session hosted by [TDOT Technology Training](#)
- Thursday, March 31 | 9:30am CT – Microsoft OneNote Level 100 Training hosted by [TDOT Technology Training](#)
- Thursday, March 31 | 11:00am CT – [Flexible Spending Account Claim Substantiation](#) presented by Optum
- Wednesday, April 6 | 10:00am CT – [How to Better Manage Stress](#) hosted by Optum

Check back next week for more weekly news updates!

TDOT Internal Communications

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